

E.G.S. PILLAY ENGINEERING COLLEGE

(Autonomous)

Approved by AICTE, New Delhi | Affiliated to Anna University, Chennai Accredited by NAAC with 'A' Grade |

Accredited by NBA (CIVIL, CSE, ECE, EEE, MECH, IT)

Recognized by UGC with 2(f) & 12(B) Status

NAGAPATTINAM – 611 002



M.C.A. Programme

Regulations – 2020

(Choice Based Credit System)

(For the candidates admitted from 2020-2021)

APPROVED IN THE FIFTH ACADEMIC COUNCIL MEETING

18.07.2020

REGULATIONS 2020
(CHOICE BASED CREDIT SYSTEM)
(M.C.A. Degree Programme)

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REGULATIONS 2020
(CHOICE BASED CREDIT SYSTEM)
(M.C.A. Degree Programme)

INTRODUCTION

Regulation **2020** of EGS Pillay Engineering College (Autonomous), Nagapattinam has been prepared in accordance with the guidelines given by the University Grants Commission (UGC), All India Council for Technical Education (AICTE) and Anna University, Chennai with features of the Choice Based Credit System (CBCS). Also, we are following outcome based education system. The Regulation **2020** is applicable to the candidates admitted to the Master of Computer Applications Programme for the institution in the academic year **2020-2011** for Regular Admission.

The regulations hereunder are subjected to amendments as may be decided by the Academic Council of the Institution from time to time. Any or all such amendments will be effective from such date and to such batches of students (including those already in the middle of the programme) as may be decided by the Academic Council.

1. DEFINITIONS

In these regulations, unless the context otherwise requires:

- a. **“Degree”** means that academic award conferred upon a student on successful completion of a programme designed to achieve the defined attributes. It is referred to as MCA Degree.
- b. **“Programme”** means cohesive arrangement of courses, co-curricular and extracurricular activities to accomplish predetermined objectives leading to the awarding of a degree. It also means MCA Programme.
- c. **“Course”** means a theory, practical or theory cum practical subject studied in a semester, like Data structures, Operating Systems etc.,
- d. **“Chairman”** means the Head of the Department.
- e. **“Head of the Institution”** means the Principal of the college.
- f. **“Head of the Department”** means head of the department concerned.
- g. **“Controller of Examinations”** means the authority of the College who is responsible for all activities of the Examinations.
- h. **“University”** means ANNAUNIVERSITY.
- i. **“Choice Based Credit System”** means providing choice for students to select courses from the prescribed course categories (core, elective, value-added, skill courses), in the preferred semester complying prerequisites and based on their learning aptitudes.
- j. **“Arrear”** means a subject in which the student has failed (has not fulfilled the examination passing criteria)

As per the existing stipulations of DOTE (Department of Technical Educations), Government of Tamilnadu, admissions is made into the first year is as follows:

2. ADMISSION

- a. Category –A: Seats are to be filled by MCA Counseling through Single window system based on Tamilnadu Common Entrance Test conducted by Anna University, Chennai.
- b. Category-B: Seats are to be filled by Management as per the norms stipulated by Anna University, Chennai and Government of Tamilnadu.

21 ELIGIBILITY FOR REGULAR PROGRAMME (2 Years Duration)

2.1.1 Passed BCA/Bachelor Degree in Computer Science Engineering or equivalent Degree OR Passed B.Sc/B.Com/B.A with Mathematics at 10+2 Level or at Graduation Level (with additional bridge Courses as per the norms of the concerned University).

2.1.1.1 Obtained atleast 50% marks (45% marks in case of candidates belonging to reserved category) in the qualifying Examination.

2.1.2 Candidates must have appeared for TANCET (Tamil Nadu Common Entrance Test) for M.C.A. conducted by Anna University or on the basis of Common Entrance Test conducted by Consortium of Self Financing Professional, Arts and Science Colleges in Tamilnadu.

3 PROGRAMMES OFFERED:

A candidate may be admitted to MCA (Master of Computer Applications) offered by the institution for the candidates specified in Clause 2.1 as per the eligibility criteria of DoTE.

4 STRUCTURE OF THE PROGRAMME:

41 Every programme shall have a distinct curriculum with syllabi consisting of theory, Theory cum practical and practical courses that shall be categorized as follows.

- (i) **Foundation Courses (FC)** may include Mathematics or other basic courses.
- (ii) **Professional Core (PC)** courses include the core courses relevant to the chosen specialization / branch.
- (iii) **Professional Elective (PE)** courses include the elective courses relevant to the chosen specialization /branch.
- (iv) **Employability Enhancement Courses (EEC)** include Project Work, Internship, Seminar, Value Added Courses and Life Skills etc,
- (v) **Audit courses (AC)** include the courses such as English for research paper writing, Constitution of India etc.,

The assortment of different courses shall be so designed that the student, at the end of the programme, would be able to be trained not only in his / her relevant professional field but also trained to become a responsible citizen.

The medium of instruction is English for all the Courses, Examinations, Seminar Presentation, Projects and any other courses that a student registers for.

42 Each course is normally assigned a certain number of credits, with 1 credit per lecture period per week, 1 credit for 2 periods of tutorial per week, 1 credit for 2 periods of practical per week, and 1 credit for 2 periods of seminar/project work per week.

43 Students can also opt for **one-credit courses** of 15 to 20 hour duration, which will be

offered by the experts from the industry on specialized topics. Also a faculty with enough industrial training can conduct the course. Students can opt for such **one-credit courses** during the semesters **II and III** as and when these courses are offered. Under no circumstance, same one credit course shall be repeated in subsequent semester and maximum batch size for a particular course shall not exceed 40. In the case of discipline with multiple divisions (intake more than 60) different course(s) shall be offered to other batch(s) of students. On successful completion of one credit courses, Credits will be indicated in the Grade Sheet, but will not be considered for computing the Cumulative Grade Point Average (CGPA). Details of the one credit courses offered and their syllabus shall be finalized by the Board of Studies and shall be forwarded to the office of CoE.

- 44** Every student shall be required to carry out a Project Work in Department / Industry has to submit the project report, in the prescribed format, at the end of the **IV** Semester for the valuation. A student shall present a technical paper, based on the project, in a/an National/International conference before the completion of semester **IV**.
- 45** Students may be permitted to credit one online course (which is provided with certificate and it should not be similar to one offered in PC or PE list) after getting approval from Head of the Department and Head of the Institution, subject to three credits. The approved list of online courses will be provided by the Head of the Department from time to time. On successful completion of the course, he/she has to submit the copy of the certificate to the Head of the Department to get permission for writing or seeking exemption (Elective course) from the End Semester Examination. In case of credits earned through online mode from the other Institute/University, the credits may also be transferred directly after due approval from the Head of the Department and the Office of the Controller of Examinations. A student can get exemption for a maximum of 3 credits during the entire programme.
- 46** The student may optionally study audit courses prescribed by Board of Studies and it will be mentioned in the Grade Sheet. However, it will not be considered for computation of CGPA.

5 VALUE ADDED COURSES / ADD-ONCOURSES

A Student can opt for the Value Added Courses / Add-on Courses offered by the various Departments from Semester **II and III**. Head of the Department shall submit the list of such courses duly approved by BoS to the Controller of Examinations to administer the examination process. Minimum duration for a value added course is 40 hours. A separate Certificate will be issued on successful completion of the course by the Office of the Controller of Examinations. For placement oriented training such as aptitude and competitive exam preparations, suitable credits can be given in the curriculum.

6 DURATION OF THEPROGRAMME

- 61** A regular student is normally expected to satisfactorily fulfill the requirements for award of the degree MCA within **2 academic years (4 Semesters)** from the date of admission but in any case, not more than **4 academic years (8 Semesters)** leading to the award of

the degree MCA of Anna University, Chennai.

- 62 Each semester shall consist of minimum 75 days or 540 periods of 50 minutes each or equivalent. The Head of the Department shall ensure that every faculty member teaches the subject / course as prescribed in the approved curriculum and syllabi.
- 63 Special Theory / Practical Sessions may be conducted for students who require additional inputs over and above the number of periods normally specified (Remedial Classes), as decided by the Head of the Department, within the specified duration of the Semester /Programme.
- 64 The total period for completion of the programme from the commencement of the semester, to which the student was admitted, shall not exceed the maximum period (Clause 6.1), regardless to the break-of-study (vide Clause 16) or period of prevention in order.

7 COURSE ENROLLMENT AND REGISTRATION

- 71 Each student, on admission shall be assigned to a Counselor (vide clause 9) who shall advise / counsel the student about the details of the academic programme and the choice of courses considering the student's academic background and career objectives.
- 72 Every student shall enroll for the courses of the succeeding semester, in the current semester. However, the student shall confirm the enrollment by registering for the courses within the first five working days after the commencement of the semester concerned.
- 73 After registering for a course, a student shall attend the classes, satisfy the attendance requirements, earn Continuous Assessment marks and appear for the End Semester Examinations.
 - 73.1 Each student on admission to the programme shall register for **all the courses prescribed in the curriculum in the first Semester of study.**
 - 73.2 The enrollment for the courses of the Semesters **II to IV** will commence 10 working days prior to the last working day of the preceding semester. The student shall enroll for the courses with the guidance of the student's Counselor. If a student fails in a course, he/ she may be permitted to register the course in the subsequent semester or when it is offered.
 - 73.3 If a student wishes, the student may drop or add courses (vide clause 7.4) within **five** working days after the commencement of the semester concerned and complete the registration process duly authorized by the Counselor.

74 Flexibility to Add or Drop courses

- 74.1 A student has to earn the total number of credits specified in the Curriculum of the respective Programme of study in order to be eligible to obtain the degree. However, if a student wishes, the student is permitted to earn more than the total number of credits prescribed in the curriculum of the student's programme by

opting for one credit courses, value added courses and Online courses.

- 7.42 From the **II to IV** semesters, the student has the option of registering for additional courses or dropping existing courses. Total number of credits of such courses cannot exceed 6. However the maximum number of credits the student can register in a particular semester shall not exceed 29 credits. In such cases, the attendance requirement as stated Clause 8 is mandatory.
- 7.43 The student shall register for the project work in the **IV** semester only.

75 Reappearance Registration

- 7.51 If a student fails in a theory course, the student shall do reappearance registration for that course in the subsequent semester or when it is offered next.
- 7.52 On registration, a student may attend the classes for the reappearance registration courses, if the student wishes. However, the attendance requirement(vide clause 8) is not compulsory for such courses.
- 7.53 If the theory course, in which the student has failed, is a professional elective the student may register for the same or any other professional elective in the subsequent semesters.
- 7.54 The student who fails in any Laboratory Course/ Project work / Seminar and any other EEC course shall register for the same in the subsequent semester or when offered next, and **repeat** the course. In this case, the student shall attend the classes, satisfy the attendance requirements (vide clause 8), earn Continuous Assessment marks and appear for the End Semester Examinations. The facility of Reappearance Registration is not available for such courses.
- 7.55 If a student is prevented from writing end semester examination of a course due to lack of attendance, the student has to register for that course again, when offered next, attend the classes and fulfill the attendance requirements as per clause 8. If the course, in which the student has “lack of attendance”, is a Professional Elective the student may register for the same or any other Professional Elective in the subsequent semesters and appear in the examination as per Clause 8.

8 REQUIREMENTS FOR APPEARING FOR THE END SEMESTER EXAMINATION OF A COURSE

A student who has fulfilled the following conditions (vide clause 8.1 and 8.2) shall be deemed to have satisfied the attendance requirements for appearing for end semester examination of a particular course:

- 8.1** Ideally every student is expected to attend all the periods and earn 100% attendance. However, a student should secure not less than 75% attendance course wise taking into account the number of periods required for that course as specified in the curriculum.

- 82** If a student secures attendance above 65% and below 75% in any course in the current semester due to medical reasons (prolonged hospitalization / accident / specific illness) or participation in Institution/ University/ State/ National/ International level extra and co-curricular activities, with prior permission from the Head of the Department, shall be permitted to appear for the current semester examinations subject to the condition that the student shall submit the medical certificate / participation certificate attested by the Head of the Department. Such certificates shall be forwarded to the Controller of Examinations for verification and for the permission to attend the examinations. Further maximum two medical certificates will be accepted throughout the programme duration. Medical certificates should be produced within 2 working days after the leave period.
- 83** A student shall normally be permitted to appear for End semester examination of a course if the student has satisfied the attendance requirements (vide Clause 8.1 – 8.2) and has registered for examination in those courses of that semester by paying the prescribed fee.
- 84** Students who do not satisfy clause 8.1 and 8.2 and who secure less than 65% attendance in a course will not be permitted to write the End-Semester Examination of that course. Such students have to register and repeat this course in the subsequent semester or when it is offered next (vide clause 7.5.5).
- 85** In the case of reappearance registration for a course (vide Clause 7.5), the student has to register for examination in that course by paying the prescribed fee.
- 86** A student who has already appeared for a course in a semester and passed the examination is not entitled to reappear in the same course for improvement of Grades/Marks.

9 COUNSELOR

The Head of the Department will attach a certain number of students (maximum of 20) to a Faculty member of the Department who shall function as Counselor for those students. The counselor will help the students in planning their courses of study and for general advice on the academic programme. The Counselor shall advise and guide the students in registering of courses, reappearance of courses, monitor their attendance and progress and counsel them periodically. If necessary, the Counselor may also discuss with or inform the parents about the progress / performance of the students concerned.

10 ACADEMIC COMMITTEES

10.1 Common Course Committee

- 10.1.1 A theory course handled by more than one faculty or the discipline with multiple divisions (greater than or equal to 2) shall have a “Common Course Committee” comprising of all members of faculty teaching that course with one of the

members as the Course Coordinator, nominated by the Head of the Institution (by Head of the Department in the case of multiple divisions) and student representatives (one per specialization or two per division) registered for that course in the current semester. First meeting of the Common Course Committee shall be held within fifteen days from the date of commencement of the semester.

Two subsequent meetings in a semester may be held at suitable intervals. During these meetings, the student members shall meaningfully interact and express their opinions and suggestions of all the students to improve the effectiveness of the teaching-learning process. It is the responsibility of the student representatives to convey the proceedings of these meetings to all the students.

10.1.2 In addition, Common Course Committee (without the student representatives) shall meet to ensure uniform evaluation through the common question papers during Tests and End-semester Examinations.

102 An **Academic Audit committee** can be constituted to monitor all academic activities of the department.

103 Class Committee Meeting

For all the courses taught prescribed in the curriculum, Class Committee meeting shall be convened thrice in a semester (first meeting within 2 weeks from the commencement of the semester and other two meetings at equal interval after the first meeting) comprising members of the faculty handling all the courses and six to nine student representatives from the class.

One of the members of the faculty (not handling any courses to that class), nominated by the Head of the Department, shall coordinate the activities of this committee. During these meetings, the student members shall meaningfully interact and express their opinions and suggestions of all the students to improve the effectiveness of the teaching-learning process. It is the responsibility of the student representatives to convey the proceedings of these meetings to all the students.

11 SYSTEM OF EXAMINATIONS

11.1 Performance in each course of study shall be evaluated based on (i) Continuous Assessment throughout the semester and (ii) End Semester examination at the end of the semester for the regular courses or as decided by the CoE in consultation with the Head of the Institution. However, the final examination in the case of one credit courses / certificate / value added courses may be conducted, as and when the course is completed, through the office of the Controller of Examinations.

11.2 Each course, both theory and practical including project work, shall be evaluated as per the Scheme of Assessment given in Clause 17.

11.3 The End Semester Examinations shall normally be conducted after satisfying the Clause 6.2. Students having completed the duration of the programme and with maximum 2

arrears, supplementary exams may be conducted.

- 114** For the End Semester examinations, both theory and practical courses including project work, the internal and external examiners from Academia or Industry shall be appointed by the Controller of Examinations as per the guidelines given by the Board of Studies meeting.

12 PASSING REQUIREMENTS AND PROVISIONS

- 121** A student who secures not less than 50% of total marks prescribed for a course, vide Clause 17, comprising a minimum of 50% of the marks prescribed for the End Semester Examination, shall be declared to have passed the course successfully and earned the prescribed credits for that course, applicable for all registered courses.
- 122** If a student fails to secure a pass in a particular course, i.e., failing to obtain minimum marks, as stated above it is mandatory that he/she shall register and reappear for the examination in that course in the subsequent semester whenever the examinations are conducted in that course, till he / she secures a “Pass”.

122.1 Continuous Assessment (CA) marks obtained by the student in the first appearance shall be retained and considered valid for two subsequent attempts, except Clause 7.5. However, from the fourth attempt onwards, the student shall be declared to have passed the course if he/she secures a minimum of 6 Grade Points in the course prescribed during the End Semester Examinations.

- 123** The minimum number of total credits to be earned by a student to qualify for the award of Degree in the various branches of study as prescribed by the respective Boards of Studies is given below:

Branch of Study	Minimum Credits
MCA	82

123.1 **Student Migration and Credit Transfer:** If a student migrates from other institutions to E.G.S. Pillay Engineering College, normalization of the Credits will be carried out in consultation with the BoS of the programme concerned and approved by the Head of Institution.

- 124** A Student shall be declared to have qualified for award of MCA Degree if he/she successfully completes the course requirements (vide Clause 8, 11 and 12) and passed all the prescribed courses of study of the respective programme listed in Clause 3, within the duration specified in Clause 6.1.

13 ASSESSMENT AND AWARD OF LETTER GRADES

- 131** The assessment will be based on the performance in the End Semester Examinations

and / or Continuous Assessment, carrying marks as specified in Clause 17. Letter Grades (based on Credit Point and Grade Point) are awarded to the students based on the performance in the evaluation process.

- 132** Credit Point is the product of Grade Point and number credits for a course and Grade Point is a numerical weight allotted to each letter grade on a 10-point scale, while the Letter Grade is an index of the performance of a student in a said course.
- 133** The performance of a student will be reported using Letter Grades, each carrying certain points as detailed below:

Range of Percentage of Total Marks	Grade Points	Letter Grade
91 to 100	10	O (Outstanding)
81 to 90	9	A + (Excellent)
71 to 80	8	A (Very Good)
61 to 70	7	B + (Good)
50 to 60	6	B (Above average)
0 to 49	0	RA (Reappearance Registration)
Incomplete	0	I
Withdrawal	0	W
Absent	0	AB

“RA”– Reappearance registration is required for that particular course

“I” - Continuous evaluation is required for that particular course in the subsequent semesters.

- 134** After completion of the evaluation process, Grade Point Average (GPA), and the Cumulative Grade Point Average (CGPA) is calculated using the formula:

$$GPA/CGPA = \frac{\sum_1^n C_i * g_i}{\sum_1^n C_i}$$

Where C_i : Credit allotted to the course.

g_i : Grade Point secured corresponding to the course. n : number of courses successfully cleared during the particular semester in the case of GPA and during all the semesters, under consideration, in the case CGPA.

- 135** A student who is absent from appearing for an End Semester examination in a course, after registering for the same, shall be deemed to have appeared for that examination for the purpose of classification (Subject to Clause 15 and 16).

- 136 Photocopy / Revaluation:** A student, who seeks the re-valuation of the answer script, is directed to apply for the photocopy of his/her semester examination answer paper(s) in the theory course(s), within 2 working days from the declaration of results in the

prescribed format to the Controller of Examinations through the Head of the Department. On receiving the photocopy, the student can consult with a competent member of faculty and seek the opinion for reevaluation. Based on the recommendations, the student can register for the reevaluation through proper application to the Controller of Examinations. The Controller of Examinations shall arrange for the reevaluation and declare the results. Reevaluation is not permitted to the courses other than theory courses. In the case of theory courses with laboratory component, a student can seek reevaluation for the theory component only, following the procedure stated above.

14 CLASSIFICATION OF THE DEGREE AWARDED

141 First Class with Distinction: A student who qualifies for the award of the Degree having passed all the courses of study of all the **Four** Semesters at the first opportunity, within **Four** consecutive semesters after the commencement of his / her study and securing a CGPA not less than 8.50 (vide clause 13.3) shall be declared to have passed with **First Class with Distinction**.

142 First Class: A student who qualifies for the award of the Degree having passed all the courses of study of all the **Four** semesters within a maximum period of **Eight** consecutive semesters after the commencement of his / her study and securing a CGPA not less than 7.0 shall be declared to have passed with **First Class**.

143 For the above purposes (Clause 14.1 – 14.2), One year authorized break of study (if availed) is permitted in addition to **Four** for the award of the Degree.

144 Second Class: All other students who qualify for the award of the Degree shall be declared to have passed in **Second Class**.

15 WITHDRAWAL FROM THE EXAMINATION

151 A student may, for valid reasons, be granted permission by the Head of the Department to withdraw from appearing in the examination in any course(s) of only once during the entire duration of the degree programme.

152 Withdrawal application shall be valid only, if the student is eligible to write the examination as per Clause 8 and, if such request for withdrawal is made prior to the submission of marks of the Continuous Assessment of the course(s) with the recommendations from the Head of the Department.

153 Withdrawal shall not be construed as an opportunity for appearance in the examination for the eligibility of a student for First Class with Distinction or First Class.

16 AUTHORIZED BREAK OF STUDY FROM THE PROGRAMME

161 A student is normally not permitted to break the period of study temporarily. However, if a student happens to discontinue the programme temporarily during the middle of programme of study, for reasons such as personal accident or hospitalization due to ill

health or in need of health care, he/she shall apply to the Head of the Institution in advance, in any case, not later than the last date for registering for the semester, through the Head of the Department stating the reasons for the break-of-study. A student is permitted to go on break of study for a maximum period of one year either as two breaks of one semester each or a single break of one year. However, a student detained for want of minimum attendance requirement as per Clause 8 shall not be considered as permitted “Break of Study” and Clause 16.3 is not applicable for such case.

- 162** The student who is permitted to rejoin the programme after the break shall be governed by Curriculum and Regulations in force at the time of rejoining.
- 163** Authorized break of study will be counted towards the duration specified for passing all the courses (vide Clause 6.4) and for the purpose of classification of Degree (vide Clause 14).
- 164** The total period for completion of the programme reckoned from the commencement of the first semester to which the student is admitted shall not exceed the maximum period specified in Clause 6.1, irrespective of the period of break of study in order that he / she may be eligible, for the award of the degree (vide clause 14).
- 165** In case of any valid reasons for the extension of break-of-study, such extended break-of-study may be granted by the Head of the Institution for a period not more than one year in addition to the earlier authorized break of study. Such extended break-of-study shall be counted for the purpose of classification of degree (vide clause 14).
- 166** If a student does not report back to the college, even after the extended Break of Study, the name of the student shall be deleted permanently from the college enrollment. Such students are not entitled to seek readmission under any circumstances.

17 SCHEME OF ASSESSMENT

Courses offered under MCA. Programmes are assessed as given below:

I	THEORY COURSES	Marks
	Continuous Assessment	40
	Distribution of marks for Continuous Assessment:	
	<i>Test I (15)</i>	
	<i>Test II (15)</i>	
	<i>Quiz/Activity based learning /Seminars / Assignments /mini-project/Open Book Test(Any Two)(10)</i>	
	End Semester Examination	60
	Total Marks	100
II	THEORY COURSES WITH LAB COMPONENT	Marks
	Continuous Assessment	50
	Distribution of marks for CA:	
	<i>Test I (15)</i>	

	<i>Test II (15)</i>	
	<u>Conduct of Experiment</u>	
	<i>Preparation, Experiment and Results, Record Note (5)</i>	
	<i>Final Lab Examination (15)</i>	
	End Semester Examination	50
	Total Marks	100
III	LABORATORY COURSES	Marks
	Continuous Assessment	50
	Distribution of marks for Continuous Assessment:	
	<u>Conduct of Experiment</u>	
	<i>Preparation (5)</i>	
	<i>Experiment and Results (10)</i>	
	<i>Record / Observation (5)</i>	
	<i>Test – Cycle I (15)</i>	
	<i>Test – Cycle II (15)</i>	
	End Semester Examination	50
	<i>Experiments & Results (40) Quiz comprising all experiments – (10)</i>	
	Total Marks	100
IV	TECHNICAL SEMINAR	Marks
	Continuous Assessment	50
	Distribution of marks for Continuous Assessment:	
	<i>Review I (25)</i>	
	<i>Review II (25)</i>	
	End Semester Examination	50
	<i>Presentation (40) Report (10)</i>	
	Total Marks	100
V	PROJECT	Marks
	Continuous Assessment	100
	Distribution of marks for Continuous Assessment:	
	<u>Review I (50)</u>	
	<i>Literature survey (10) Problem Identification (20) Methodology (20)</i>	
	<u>Review II (50)</u>	
	<i>Continuation in Methodology (25) Results / Progress (25)</i>	
	End Semester Examination	100
	<i>Novel Idea (20) Report (20) Presentation (40) Viva voce (20)</i>	
	Total Marks	200
VI	MINI-PROJECT	Marks
	Continuous Assessment	50
	Distribution of marks for Continuous Assessment:	
	Review I	25
	Review II	25
	End Semester Examination (50) Project Evaluation	50
	<i>Report (25) Presentation & Viva Voce (25)</i>	
	Total Marks	100

VII	LIFE SKILLS (CONTINUOUS ASSESSMENT ONLY)	Marks
	Test I	25
	Test II	25
	Final Examination	50
	Total Marks	100
VIII	VALUE ADDED COURSES / CERTIFICATE COURSES (CONTINUOUS ASSESSMENT ONLY)	Marks
	Test I	25
	Test II	25
	Final Evaluation / Test	50
	Grades (Excellent / Good / Satisfactory / Not Satisfactory)	
IX	ONE-CREDIT COURSE (CONTINUOUS ASSESSMENT ONLY)	Marks
	Test	15
	Quiz	10
	Final Examination	25
	Total Marks	50
X	AUDIT COURSE (CONTINUOUS ASSESSMENT ONLY)	Marks
	Total Marks	100

Reports / Record Note / Integrated Lab Manual to be retained for 1 year for Academic Audit

Optional Test: A student becomes eligible to appear for the one optional test conducted after the Periodical Test II, only under the following circumstances: (i) absent for minimum one Test on account of medical reasons (hospitalization / accident / specific illness), or participation in the College / University / State / National / International level Sports events with prior permission from the Head of the Institution (ii) fail in anyone Test and (iii) on satisfying the conditions (i) or (ii), the student may have registered for the Optional Test (Test for entire syllabus), through the concerned member of faculty who handles the course or through the respective Head of the Department, submitted to the Controller of Examinations. Such Optional Tests will be conducted only for theory and theory with lab component.

18 FIELD / INDUSTRIAL VISIT /INTERNSHIP

Heads of Departments, in order to provide the experiential learning to the students, shall take efforts to arrange at least two industrial visits / field visits in a year. The students may also undergo in-plant training or internship during summer / winter vacation **between II and III semesters.**

19 PERSONALITY AND CHARACTER DEVELOPMENT

All students need to undergo a minimum of 40 hours of Personality Development Programme viz, NSS / RRC / YRC / YOGA / Rotaract club/Sports and Games / Technical

and Non-technical Club activities during first year and second year.

The attendance of the personality and character development courses / events shall be maintained on the regular basis by concerned Coordinators and made available to the Office of the Controller of Examinations before the commencement of Semester examinations.

20 DISCIPLINE

A student is expected to follow the rules and regulations laid down by the college and the Anna University, as published from time to time. Any violations, if any, shall be treated as per the procedures stated thereof.

If a student indulges in malpractice in any of the End Semester / Continuous Assessments, he / she shall be liable for punitive action as prescribed by the Institution / University from time to time.

21 REVISION OF REGULATIONS, CURRICULUM AND SYLLABI

The Institution reserves the right to revise/amend/change the Regulations, Curriculum, Syllabi, Scheme of Examinations, date of implementation and to introduce One Credit Courses and Value Added Courses through the BoS and Academic Council meetings. A standing committee (principal as chairman and all HoDs as members) can be constituted and it can resolve all issues related to implementation of regulation, curriculum and syllabus. The resolutions shall be ratified in subsequent BoS and Academic Council meetings.

The Question Paper pattern (End Semester Theory Examination) is given below:

Type	Questions		Marks
Part A	Short Answer Question: 10	(10X2 = 20 Marks)	20
Part B	Long Answer Question: 5 (either or choice)	(5X12 = 60 Marks)	60
Part C	Case Studies/ Application oriented Question (K4/K5 Level) : 1(either or choice)	(1X20 = 20 Marks)	20
Total			100