



E.G.S. PILLAY ENGINEERING COLLEGE
(An Autonomous Institution, Affiliated to Anna University, Chennai)
Nagore Post, Nagapattinam – 611 002, Tamilnadu.

Rev.0
COE/2017/OPT

OFFICE OF THE CONTROLLER OF EXAMINATIONS

APPLICATION FOR CONTINUOUS ASSESSMENT TEST (OPTIONAL TEST)

1	Name of the Student	:	
2	Register No.	:	
3	Year / Dept./ Section	:	
4	Name of the course on which Leave/On Duty / Fail and reexamination(s) is requested		
	S.No.	Course Code	Course Name
	1.		
	2.		
	3.		
	4.		
	5.		
	6.		
7.			
5	Reason for absence	:	
6	Whether valid proof for absence is attached?	:	
7	In case of Sports/ Medical reasons, Whether the permission letter is obtained from the HOD/Principal in Prior to the date of reexamination?	:	

Signature of the Student

8	Recommendation of the Class Coordinator	:	
9	Recommendation of the HOD	:	

For Office Use